

REISCHAUER INSTITUTE SUMMER RESEARCH GRANTS FOR GRADUATE STUDENTS 2017

The Edwin O. Reischauer Institute of Japanese Studies will offer several Summer Research Grants to Harvard graduate students in the humanities or social sciences whose work focuses on Japan. In addition to doctoral students in Harvard candidates, continuing Masters programs will be considered, as will graduating Harvard Masters students who will enter a Harvard PhD program in the following year. Applicants must usually have completed at least three years of Japanese language study, or have comparable proficiency in the language. Grants are normally for summer research travel from Harvard to Japan, and return. (Grants up to \$5,000.)

(1) APPLICATION PROCESS: The application process will be online via the application system CARAT. Please follow the CARAT instructions for the Reischauer Institute Graduate Summer Research Grants, as well as, the specific Reischauer Institute instructions below. The link to begin your application in CARAT is: <https://apps2.registrar.fas.harvard.edu/carat/>

This application requires:

- CARAT application form including the CARAT budget sheet (completed in itemized detail)
- Current resume/CV (not to exceed 2 pages)
- Current unofficial Transcript from my.harvard.edu; (official transcript uploaded is fine too)
- Statement of purpose (2-4 pages)
- Two recommendations (One recommendation should be from your current faculty/thesis advisor in the Japan field.)

In addition, please note these instructions specific to the Reischauer Institute application and CARAT:

- (2) When filling out the online CARAT application, it is essential that you have filled out your **G Year, Degree, Dept. and Nationality**. In addition, please make sure you fill out the **Title of your Proposal** (even if it says optional). List the title of your research (even if tentative). Do not leave blanks for these fields.
- 3) On the **ITEMIZED BUDGET** page on CARAT, in addition to detailed expenses related to your summer research, indicate other sources of support including other summer grants for which you have applied and amount. Designate whether or not you will be receiving a summer stipend from your department or GSAS. (If yes, please enter amount in CARAT.) Specify total amount requested from the Reischauer Institute & the duration. (i.e., \$4,000 for 3 months, June thru August & include what city/state or city/country). **NOTE: You must inform the Institute if you receive any other award for this proposal after you submit this application.**
- 4) **UPLOAD YOUR CURRENT RESUME/CV-** Not to exceed 2 pages
- 5) **UPLOAD your TRANSCRIPT (unofficial or official is fine)** For an unofficial version, please go to my.harvard to print a copy of your transcript, scan it as a PDF, and then upload.

- 6) **UPLOAD your STATEMENT OF PURPOSE-** This should outline the research to be conducted, schedule, and research sites. Proposal should be brief, c. 2-4 pages.

[**NOTE:** In some cases, research projects involving living human subjects (for example, if the research topic is sensitive) must be approved by the University's Committee on the Use of Human Subjects in Research (CUHS). You are responsible for making sure that you conform to University guidelines. If your project requires approval from the CUHS, you will need to secure it and submit documentation to the Reischauer Institute before you can receive an award. For guidance, please see <http://cuhs.harvard.edu> and then consult with your faculty advisor. CUHS staff is also available to respond to your questions at <cuhs@fas.harvard.edu>, (617) 496-2847

- 7) **TWO LETTERS OF RECOMMENDATION** Recommendation letters may be uploaded and submitted directly into CARAT by faculty, via a proxy *or* emailed directly to the RI Coordinator, <cglover@fas.harvard.edu> by the deadline. Make sure to have your recommender denote which specific fellowship you are applying for. **One recommendation should be from your current faculty/thesis advisor in the Japan field.**
- 8) If you have received previous funding from the Reischauer Institute, state grant name, year & dollar amount. Be sure and fill this field out on the CARAT Budget page.

UPLOAD and SUBMIT YOUR COMPLETED CARAT APPLICATION ONLINE BY THE DEADLINE.

No paper copies are necessary.

APPLICATION DEADLINE:

Must be uploaded by February 10, 2017 (FRIDAY), by 5:00 pm. EST

Announcement of awards: April 2017

You may also find the Harvard GSAS Fellowships webpage helpful for other grant resources. <https://gsas.harvard.edu/financial-support/fellowships>

For further information: Contact the Reischauer Institute, (617) 496-4812
Attn: Catherine Glover cglover@fas.harvard.edu,

<http://rijs.fas.harvard.edu/fellowships/graduate.php>