

**EDWIN O. REISCHAUER INSTITUTE OF JAPANESE STUDIES  
HARVARD UNIVERSITY**

**2017 Henry Rosovsky Undergraduate Summer Research Travel Grants**

The Edwin O. Reischauer Institute of Japanese Studies (RI) will award competitive summer research travel grants for Harvard undergraduates in the humanities or social sciences for research and/or fieldwork in Japan, **relating directly to a senior honors thesis in an area of Japanese studies**. Typically, the period of research is 2 months, but this may vary. Applicants must be in good academic standing and have completed at least two years of Japanese language study or have comparable proficiency; in the case of exceptionally strong projects, more limited language background may be considered. **It is important that applicants begin drafting research proposals early, in close consultation with their professor(s). Applicants should give their recommenders a copy of their proposal to read before letters of recommendation are written.** Grants up to \$5,000.

**Application Process:**

- 1) Apply using CARAT, Harvard's web-based application tool, at: <https://apps2.registrar.fas.harvard.edu/carat/>  
After logging in, click on "Funding Sources" and select "**Edwin O. Reischauer Institute of Japanese Studies – Henry Rosovsky Summer Research Travel**" to see the list of required documents that you must prepare for your application:
  1. Two letters of recommendation
  2. Proposal of 750 words or less
  3. Travel budget sheet
  4. Current one-page résumé
  5. Current unofficial transcript
- 2) **Submit your completed application (two letters of recommendation, budget sheet, proposal, résumé, and transcript) on CARAT by Monday, February 6, 2017, 5 PM.** If the letters of recommendation are being sent via email, it must be received by the deadline as well.
- 3) Announcement of RI awards will be made directly to the student by RI by the first week of April 2017.

**Application Instructions to the RI Henry Rosovsky Undergraduate Summer Research Travel Grant:**

- Application must be supported by **two letters of recommendation**. One must be from an instructor supervising or familiar with your research. Both should comment on the suitability of your project, as well as any relevant personal attributes. If requesting a recommendation from a Japanese language instructor, please provide the instructor with the "Language Instructor Reference" sheet (available on the website). Letters of recommendation may be uploaded and submitted directly into CARAT by faculty or via a proxy, or may be emailed directly to the RI Undergraduate Program Coordinator: Jiyoun Jennie Kim ([jennie\\_kim@harvard.edu](mailto:jennie_kim@harvard.edu)).
- Your 750-word proposal must outline the research question, modes of analysis, degree of preparation for the project, types of resources to be used, research sites and contacts, and schedule. NOTE: **Research topics that involve living human subjects must be approved by the University's Committee on the use of Human Subjects in Research (CUHS)**. You are responsible for making sure that you conform to University guidelines. If your project requires approval from CUHS, you will need to secure approval and submit documentation to RI before you can receive an award. For guidance, please see <http://cuhs.harvard.edu/> and then consult with your faculty advisor. CUHS staff is also available to respond to your questions at [cuhs@fas.harvard.edu](mailto:cuhs@fas.harvard.edu), 617-496-2847.
- You must inform the Reischauer Institute if you receive any other awards for this proposal after you submit this application.
- Any incomplete applications, or those that do not follow the instructions above will not be considered.

**APPLICATION DEADLINE: Monday, February 6, 2017, by 5:00 PM on CARAT.**

For more information, please refer to the website: <http://rijs.fas.harvard.edu/fellowships/undergrad.php>, or contact the RI Undergraduate Program Coordinator: Jiyoun Jennie Kim ([jennie\\_kim@harvard.edu](mailto:jennie_kim@harvard.edu)) or RI Executive Director: Gavin Whitelaw ([whitelaw@fas.harvard.edu](mailto:whitelaw@fas.harvard.edu)).