

## REISCHAUER INSTITUTE SUMMER LANGUAGE STUDY GRANTS FOR GRADUATE STUDENTS

The Edwin O. Reischauer Institute of Japanese Studies (RIJS) will offer a limited number of summer grants to A.M. students and Harvard doctoral candidates in the humanities or social sciences for language study. **Intended study must be, directly related to a thesis/PhD dissertation in Japanese studies**, which cannot be conveniently pursued during the academic year. *Please Note: Preference will be given to GSAS students in Japanese studies.* Grants up to \$7,000.

This grant is for graduate students who require third-year Japanese or additional Japanese language study, or for graduate students in the field of Japanese Studies who are pursuing a second language. If you are a GSAS doctoral candidate planning to study first or second year Japanese, we strongly urge you to consider the Harvard Summer School AND submit an application for the GSAS Tuition Waiver. Japanese language study at Harvard Summer School provides an excellent foundation for future Japanese language study at Harvard. For more Tuition Waiver information please contact your department and see the GSAS website. RIJS graduate summer language grants are not typically awarded for modern Japanese language study at the 1<sup>st</sup> and/or 2<sup>nd</sup> year level. The exception is for graduate students in Japanese Studies who plan to pursue specialized language training (e.g. Classical Japanese, Kanbun, Komonjo.)

**(1) APPLICATION PROCESS:** The application process will be online via the application system CARAT. Please follow the CARAT instructions for the Reischauer Institute Summer Language Study Grants for Graduate Students, **as well as**, the specific Reischauer Institute instructions below. The link to begin your application in CARAT <https://carat.fas.harvard.edu/>

### **This application requires:**

- CARAT application form including the CARAT budget sheet (filled out in in itemized detail)
- Current resume/CV (not to exceed 2 pages)
- Current unofficial Transcript from my.harvard.edu; (official transcript uploaded is fine too)
- Statement of purpose (1 page)
- Two recommendations (One letter should be from a current faculty advisor, the other from a current language instructor (if applicable).

### **In addition, please note these instructions specific to the Reischauer Institute application and CARAT:**

- 2) When filling out the online CARAT application, it is essential that you have filled out your **G Year, Degree, Dept. and Nationality**. In addition, please make sure you fill out the **Title of your Proposal** (even if it says optional). *If studying on a language program, list the language level **and** the specific language course and program (modern/classical/Kambun etc.) ie: Studying 3d year Modern Japanese on the KCJS Program. Do not leave blanks for these fields.*

- 3) On the BUDGET page on CARAT, in addition to itemized expenses related to your summer language study, indicate other sources of support including other summer grants for which you have applied and amount. Designate whether or not you will be receiving a summer stipend from your department or GSAS. (If yes, please enter amount in CARAT.) Specify total amount requested from the Reischauer Institute & the duration (i.e., \$7,000 for 3 months, June thru August & include the city/country). **NOTE:** You must inform the Institute if you receive any other award for this proposal after you submit this application.
- 4) **UPLOAD YOUR CURRENT RESUME/CV-** Not to exceed 2 pages
- 5) **UPLOAD your TRANSCRIPT (unofficial or official is fine)** For an unofficial version, please go to [my.harvard](http://my.harvard) to print a copy of your transcript, scan it as a PDF, and then upload.
- 6) **UPLOAD your STATEMENT OF PURPOSE-** This should describe the summer language program to be attended, schedule, and its relevance to your overall plan of study. Also indicate why summer study is preferable to academic year. Proposal should be brief (1 page).
- 7) **TWO LETTERS OF RECOMMENDATION** Recommendation letters may be uploaded and submitted directly into CARAT by faculty, via a proxy *or* emailed directly to the RIJS Coordinator, [cglover@fas.harvard.edu](mailto:cglover@fas.harvard.edu) by the deadline. Make sure to have your recommender denote which specific fellowship you are applying for. **One letter should be from a current faculty advisor, the other from a current language instructor** (if applicable). When requesting a recommendation from a Japanese language instructor, please provide the instructor with the “**Language Instructor Reference**” sheet, which is available on the RIJS website.
- 8) **Students applying to a Harvard Summer School language program should first explore submitting an application for a tuition waiver from GSAS. Consult your academic department for tuition waiver application procedures and deadline.**
- 9) If you have received previous funding from the Reischauer Institute, state grant name, year & dollar amount. Be sure and fill this field out on the CARAT Budget page.

**UPLOAD and SUBMIT YOUR COMPLETED CARAT APPLICATION ONLINE BY THE DEADLINE.**

**APPLICATION DEADLINE:**

**Must be uploaded by February 8, 2019 (FRIDAY), by 5:00 pm. EST**

You may also find the [Harvard GSAS Fellowships](#) webpage helpful for other grant resources.

Announcement of awards: April 2019

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**For further information:** Contact the Reischauer Institute, (617) 496-4812

Attn: Catherine Glover, [cglover@fas.harvard.edu](mailto:cglover@fas.harvard.edu),

<https://rijs.fas.harvard.edu/>