

REISCHAUER INSTITUTE SUPPLEMENTARY DISSERTATION RESEARCH GRANT

The Edwin O. Reischauer Institute of Japanese Studies (RIJS) will provide support to Harvard doctoral candidates who are in the dissertation research stage in any field of Japanese studies in the humanities or social sciences. *Preference will be given to GSAS students in Japanese studies and those conducting their first year of field research in Japan.*

A limited number of grants may be available for students continuing their research in Japan. Grants will range up to \$30,000. Students are not guaranteed this full amount. These Supplementary Research Grants are intended for longer term research, ie: a semester, 6 months or more up to one academic year. A student may receive this grant only once (up to \$30,000 total) during their time as a Harvard doctoral student. For those wishing to extend your research stay, please refer to the detailed instructions in the following statement of purpose section. *This grant is intended to be supplemental to other sources of funding. Students applying to the Reischauer Institute for support are required to apply elsewhere as well.*

APPLICATION PROCESS:

1. Apply using **CARAT**, Harvard's web-based application tool, at: <https://carat.fas.harvard.edu/> After logging in with your Harvard credentials, select "**Reischauer Institute Supplementary Dissertation Research Grant**" to start your application. Please follow the instructions on CARAT, as well as the specific RIJS instructions stated below. This application requires:

- CARAT application form
- Itemized budget sheet (1 page)
- Current résumé/CV (please do **not** exceed 2 pages)
- Current unofficial transcript from <https://my.harvard.edu/> (official transcript is fine as well)
- Statement of purpose (2-4 pages)
- Two letters of recommendation (one letter should be from a current faculty/thesis advisor in the Japan field)

2. Submit your completed application on CARAT by **Friday, February 7, 2020, 5 PM.**

3. Announcement of the awards will be made directly to the student in May.

APPLICATION INSTRUCTIONS

1. When filling out the online CARAT application, it is essential that you enter your **G Year, Degree, Department, and Nationality**. In addition, please make sure you fill out the **Title and Synopsis of Your Proposal** (even if it says optional). List the title of your research (even if tentative). **Do not leave these fields blank.**

2. Create and upload a separate, one-page itemized budget sheet detailing your expenses for the period/project, for which support is requested, and the specific amount requested from the RIJS. For example, enter: *\$18,000 for 8 months (Sept 2020 through April 2021) in Kyoto, Japan (include the city/state/country)*. If doing research in more than one country, your RIJS budget should include costs only for the JAPAN portion of your trip. Please also include what other

funding you have//will be applying for. **You must inform the RIJS if you receive any other award for this proposal after you submit this application.**

3. Upload your **current résumé/CV**. Please do **not** exceed 2 pages.

4. Upload your **current transcript** (either unofficial or official is fine). For an unofficial version, please go to <https://my.harvard.edu/> to print a copy of your transcript, scan it as a PDF, and then upload.

5. Upload your **statement of purpose**. You should not only outline your research, schedule, and research sites, but also **address the intellectual project rational** (i.e. why your research matters) in **2-4 pages**. Include your expected date (month and year) of Ph.D. degree completion. Please indicate if you are applying to extend your research abroad and if so, your current primary research location and institutional affiliation. If you wish to apply for additional funding to extend your research, please address the following in your application:

- Initial research proposal and progress to date. Please be specific – indicate length of stay in Japan, institutional affiliation, etc.
- Rationale for extended research support
- Current and anticipated sources of funding

NOTE: Research projects that involve living human subjects must be approved by the University's Committee on the use of Human Subjects in Research (CUHS). You are responsible for making sure that you conform to University guidelines. If your project requires approval from CUHS, you will need to secure approval and submit documentation to RI before you can receive an award. For guidance, please see <http://cuhs.harvard.edu/> and then consult with your faculty advisor. CUHS staff is also available to respond to your questions at cuhs@harvard.edu, 617-496-2847.

6. Application must be supported by **two letters of recommendation**. **Letter from your advisor must indicate the current stage of your dissertation.** Letters of recommendation may be uploaded and submitted directly into CARAT by faculty or via a proxy, or may be emailed directly to the RIJS Program Coordinator: Catherine Glover, cgllover@fas.harvard.edu by the deadline. Make sure to have your recommender denote which specific fellowship you are applying for.

7. If you have received previous funding from the Reischauer Institute, state grant name, year, and dollar amount. **Be sure to fill out this field on the budget page on CARAT.**

APPLICATION DEADLINE:

Friday, February 7, 2020, 5:00 PM EST on CARAT.

For further information, please contact the RIJS Program Coordinator: Catherine Glover cgllover@fas.harvard.edu; (617) 496-4812; <https://rijs.fas.harvard.edu/>