

## REISCHAUER INSTITUTE SUMMER RESEARCH GRANTS FOR GRADUATE STUDENTS

The Edwin O. Reischauer Institute of Japanese Studies (RIJS) supports Harvard graduate students in the humanities or social sciences whose work is focused on Japan. In addition to doctoral candidates, continuing students in Harvard Master's degree programs will be considered, as will graduating Harvard Master's degree students entering a Harvard PhD program in the following year. Preference will be given to GSAS students in Japanese studies. Awards are normally for summer research travel *from* Harvard *to* Japan, and *return*. (Grants up to \$5,000.) Applicants must usually have completed at least three years of Japanese language study or have comparable proficiency in the language. Students who have already received an RIJS wintersession grant are less likely to receive RIJS summer funding.

**Please note that all support related to travel must follow current Harvard University travel guidelines and safety protocols before, during and after travel. Please see the following sites for the most up-to-date guidance: [Harvard Travel Guidance](#) and [Harvard GSS COVID-19 travel advice](#).**

(1) **APPLICATION PROCESS:** The application process will be online via the application system [CARAT](#). Please follow the CARAT instructions for the Reischauer Institute Graduate Summer Research Grants, as well as the specific Reischauer Institute instructions below. The link to begin your application in [CARAT](#) is: <https://carat.fas.harvard.edu/>

### **This application requires:**

- CARAT application form including the CARAT budget sheet (filled out in itemized detail)
- Current resume/CV (not to exceed 2 pages)
- Current unofficial Transcript from my.harvard.edu; (official transcript uploaded is fine too)
- Statement of purpose (2-4 pages)
- Two recommendations (One recommendation should be from your current faculty/thesis advisor in the Japan field.)

### **In addition, please note these instructions specific to the Reischauer Institute application and CARAT:**

- (2) When filling out the online CARAT application, it is essential that you have filled out your **G Year, Degree, Dept. and Nationality**. In addition, please make sure you fill out the **Title of your Proposal** (even if it says optional). List the title of your research (even if tentative). Do not leave blanks for these fields.
- (3) On the **ITEMIZED BUDGET** page on CARAT, in addition to detailed expenses related to your summer-research, indicate other sources of support including other summer grants for which you have applied and amount. Designate whether or not you will be receiving a summer stipend from your department or GSAS for a summer research grant. (If yes, please enter amount in CARAT.) Specify total amount requested from the Reischauer Institute & the duration. (i.e., \$5,000 for 3 months, June thru August & include the city/state or city/country). **NOTE: You must inform the Institute if you receive any other award for this proposal after you submit this application.**
- 4) **UPLOAD YOUR CURRENT RESUME/CV-** Not to exceed 2 pages

- 5) **UPLOAD your TRANSCRIPT (unofficial or official is fine)** For an unofficial version, please go to [my.harvard](https://my.harvard.edu) to print a copy of your transcript, scan it as a PDF, and then upload.
- 6) **UPLOAD your STATEMENT OF PURPOSE-** This should outline the research to be conducted, schedule, and research sites. Proposal should be brief, c. 2-4 pages.

[NOTE: In some cases, research projects involving living human subjects (for example, if the research topic is sensitive) must be approved by the University's Committee on the Use of Human Subjects in Research (CUHS). You are responsible for making sure that you conform to university guidelines. If your project requires approval from the CUHS, you will need to secure it and submit documentation to the Reischauer Institute before you can receive an award. For guidance, please see <https://cuhs.harvard.edu> and then consult with your faculty advisor. CUHS staff is also available to respond to your questions at [cuhs@harvard.edu](mailto:cuhs@harvard.edu), (617) 496-2847

- 7) **TWO LETTERS OF RECOMMENDATION** Recommendation letters may be uploaded and submitted directly into CARAT by faculty, via a proxy or emailed directly to the RIJS Coordinator, [cglover@fas.harvard.edu](mailto:cglover@fas.harvard.edu) by the deadline. Make sure to have your recommender denote which specific fellowship you are applying for. **One recommendation should be from your current faculty/thesis advisor in the Japan field.**
- 8) If you have received previous funding from the Reischauer Institute, state grant name, year & dollar amount. Be sure and fill this field out on the CARAT Budget page.
- 9) Please note, if applying to more than one RIJS graduate funding application, **you must apply via separate CARAT applications.**

**UPLOAD and SUBMIT YOUR COMPLETED CARAT APPLICATION ONLINE BY THE DEADLINE.**

**APPLICATION DEADLINE:**

**Must be uploaded by February 9, 2024 (FRIDAY), by 5:00 pm. EST**

Announcement of awards: April 2024

You may also find the [Harvard GSAS Fellowships](#) webpage helpful for other grant resources.

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**For further information:** Contact the Reischauer Institute, (617) 496-4812  
Attn: Catherine Glover [cglover@fas.harvard.edu](mailto:cglover@fas.harvard.edu),  
<https://rijs.fas.harvard.edu/>