

**EDWIN O. REISCHAUER INSTITUTE OF JAPANESE STUDIES
HARVARD UNIVERSITY**

2024 Japan Undergraduate Summer Science Research Program

The Edwin O. Reischauer Institute of Japanese Studies (RIJS) provides opportunities for Harvard College students in life, physical/natural, engineering and applied sciences to conduct research in a leading science laboratory in Japan for at least 8 weeks. This is a **non-credit, independent science research internship** designed to prepare outstanding students for postgraduate fellowships, graduate/doctoral study, and post-baccalaureate research positions in the private sector. Applicants must be in good academic standing and return in the fall as full-time students. Graduating seniors are ineligible to apply.

Based on your research interests and skills, the program will try to find and match you to an appropriate laboratory in Japan. Prior to submitting your application, please review the principal investigators (PIs) and their projects at these institutions. **Please do not contact the PIs directly yourself.**

- [Hiroshima University](#)
- [Okinawa Institute of Science and Technology](#)
- [RIKEN Center for Brain Science](#)
- [RIKEN Center for Integrative Medical Sciences](#)
- [Tsukuba University International Institute for Integrative Sleep Medicine](#)
- [University of Tokyo International Research Center for Neurointelligence](#)

**Once applicants have identified the PIs whom they want to work with, please contact Professor Takao Hensch (hensch@mcb.harvard.edu and copy his assistant, Ms. Giselle Grenier at giselle_grenier@harvard.edu, for all science students) or Professor John Doyle (doyle@physics.harvard.edu, for students in physical sciences only) to express their interest in the Program. If applicants are unable to find a PI/project that interests them from this list, Professors Hensch and Doyle will be able to suggest a PI/project outside of this list.*

Self-arranged Track: Due to the limited number of positions available at these institutions, we encourage students to arrange an internship through other universities and institutions in Japan on their own and apply to the Program for funding support only. Self-arranged internships must meet the minimum 8-week requirement. It is highly recommended that students who are looking to self-arrange their internships start the search process **as early as possible in October/November**. While students can seek advice from various entities at Harvard, students who have successfully self-arranged in their internship in the past have taken the initiative and contacted the principal investigators at various Japanese research universities themselves.

There is no separate application for funding. Applicants who are placed into the Program will receive a grant package put together by the RIJS and the host institution, which covers round-trip discount airfare, housing, and modest meals for the research duration.

Application Process:

- 1) Apply using CARAT, Harvard's online application system: <https://carat.fas.harvard.edu/>
After logging in with your Harvard credentials, select **"Reischauer Institute Japan Undergraduate Summer Science Research Program"** to start your application. The application requires:
 1. CARAT application
 2. One letter of recommendation
 3. RIJS application form
 4. Current one-page résumé
 5. Current unofficial transcript
 6. Confirmation letter from the host organization (*only for self-arranged internships*)
- 2) Please submit your completed application on CARAT by **Saturday, January 13, 2024, 11:59 PM ET.**
- 3) Students will be invited to the Reischauer Institute for an interview. Successful candidates applying through the match track will be nominated to host institutions for further evaluation. Most host institutions will conclude their evaluations by late February or early March, and will work with successful applicants to submit a confirmation letter to the Reischauer Institute detailing the duration of the internship (minimum 8 weeks to qualify for funding), location of research, duties and expectations of the intern, and research topic and mentor. Once the letter is submitted, successful applicants will receive an offer letter and be admitted to the Program. **Admitted students have 1 week from the date of the notification to accept or decline the offer.**

Application Instructions:

- Due to the nature of our Program, we do not expect the applicants to fill out "Project Description" and "Budget" portions of the CARAT application exactly. **For the "Budget" portion, however, applicants are expected to carefully research and estimate the costs from various online search engines (e.g. Google flights, travel expense calculators, etc.) for an 8-week research internship at the institution the applicant is most interested in.** There is no penalty for entering incorrect information, but **the committee is interested in knowing applicants' travel budgeting skills, as well as their ability to research on traveling to Japan.** For the "Project Description" portion, applicants can fill out as much as they can and enter "N/A" in the required fields they are uncertain about. Note: For Summer 2024, we anticipate a maximum funding package of \$8,500 for an 8-week internship.
- Application must be supported by **one letter of recommendation from either your concentration advisor or a faculty/instructor/lecturer/graduate student teaching fellow of a recent science course at Harvard.** A strong recommendation letter will be written by someone who knows you well and can speak to your character and abilities to **conduct independent research abroad** with the principal investigator you have identified on your application form. Letter of recommendation must be uploaded to CARAT by the recommender or his/her proxy.
- **RIJS application form** is available on the RIJS [website](#) for download. Upon completion, applicants should print/save as a PDF file and upload the PDF to CARAT. **Do not upload the Word file.**
- Applicants who arrange their own internship **must negotiate housing and other work arrangements on their own.** Applicants able to make such arrangements must obtain a **letter of confirmation letter (PDF file ONLY) from their host** stating the following: (1) Duration of the internship (must be at least 8 weeks to qualify for funding), (2) Duties and expectations of the intern, and (3) Expenses to be covered by the host. It may be written in English or Japanese. Applicants, *not the host*, then should submit the letter to Jenni Ting (wting@fas.harvard.edu). The letter can be submitted at a later time, separate from the main application;

however, the **main application** must be submitted by the January deadline. The confirmation letter must be submitted by 11:59 PM ET on Sunday, March 3, 2024.

- **All applicants must inform the RIJS if they have received other funding to support the internship in Japan.** Should an applicant receive funding from other sources that is greater or equal to our maximum funding amount, the applicant will no longer be considered for RIJS funding and the application will be withdrawn automatically. However, the applicant can still receive pre-departure and on-grounds support from the RIJS and partake in the summer activities organized by the RIJS.
- Any late or incomplete applications, or those that do not follow the instructions above, will not be considered.

APPLICATION DEADLINE: Saturday, January 13, 2024, by 11:59 PM ET on CARAT.

For more information, please contact the Program Coordinator, Jenni Ting (wting@fas.harvard.edu).